



Admission requirements and documents

Being a school in the United States and having registration with the **Florida Department of Education**, it is necessary to properly validate your child's studies in this country. For which we request the following documents and requirements:

1. Documents to start admission process



Official approval certificate.
We accept the copy of the official certificates of the **last 3 previous degrees** (copy, PDF, scanned document, photo, etc.)

2. Requirements to complete the admission process



Once we have received the documents to start the admission process, we will provide you with the necessary support to carry out the admission interview and the English tests. Find out the steps to follow in the admission process in the annex attached to this document.

Note that:

For High School applicants (9th, 10th and 11th), who entered by transfer, they must have a minimum cumulative **average of 70%** for each subject of the course they intend to enter.

For grades from 4th to 11th, have taken a **placement test** in English language proficiency.

For grades from 3rd to 11th, have submitted the **admission interview**.

3. Signing of the contract



To sign the contract you must have delivered the documents item 1 and the requirements item 2. Keep in mind that you must also present these documents:

- Student photo
- Copy of public receipt
- Identity documents of the guardians
- Certificates of years completed and approved

4. Documents to continue with active registration



The official approval certificates from previous years (not a copy) must be delivered within the first 60 days after entering school.



What are official approval certificates?

They are certificates that validate that your child passed the school year and was promoted to the next year. Because Genuine School is a school in the United States and complies with the regulations of that country, an official certificate must contain:

- ✓ Description that your child passed the year and was promoted to the next year
- ✓ Final grades for each subject
- ✓ Hourly intensity
- ✓ Signature and seal of the school

* To begin the admission process, the document must contain the description that your child was promoted to the next, final grades for each subject, time intensity, signature and seal of the school.



If you have questions about our admissions policy, please do not hesitate to contact one of our pedagogical advisors.

[Talk to an advisor](#)



Attached

Step by step admission process



Step 01. Fill out the admission **registration form**

Registration form



Step 02. Access our portal at **Almahub.com** using the assigned username and password. We'll send these to the email you registered in the previous step.

Access Almahub

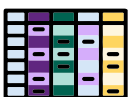


Step 03. Pay for the **diagnostic tests** for admission on the Almahub platform.



Step 04. Complete the **academic and psychology forms** available on the Almahub platform. Attach official copies of the approved certificates from the required years according to our admission requirements and documents

Admission requirements



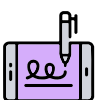
Step 05. Schedule the date and time for **the diagnostic test** on the Almahub platform.



Step 06. Attend the diagnostic test, which includes a **admission interview** attended by parents/guardians and the student, along with an **English diagnostic test** for the applicant.



Step 07. Receive the **diagnostic test results** obtained by the student.



Step 08. Receive the **enrollment order** to make the payment and finally sign the contract through the AlmaHub platform.